

**SHAW PUBLIC LIBRARY**

**BOARD OF TRUSTEES**

**MINUTES**

April 8, 2026

Members present: Kathy Bishop (chair); John Contreni (secretary); Esther Ireland; Linda Wohlforth via Zoom (vice chair)

Member Absent: Deb McAfee

Ex-officio: Rachel Daigle, SPL Director

Guest: None

Meeting called to order: 3:54 p.m.

- 1. Conflict of Interest with any agenda item by Board members?**
  - a. None reported
- 2. Approval of minutes**
  - a. March 18, 2026. Kathy moved and Esther seconded that the minutes be approved as distributed. Motion carried, 4-0.
- 3. Additions or deletions to the agenda?**
  - a. Kathy recommended adding “security camera review” to the agenda as Item 9a. Trustees agreed by consensus to do so.

<b>Reports</b>
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- 4. Report from the director**
  - a. Rachel previously distributed a report for March 2026, which is on file. Highlights include: The director and staff continue the library’s “foundational restructuring” as part of the SPL’s “Planning for the Next 100 Years.” The plan to change the Library’s hours has been tabled for the moment but still remains an important goal.
  - b. Statistics for March:
    - Patron visits: 495 (including 94 for the Annex).
    - Copies Printed: 125
    - Interlibrary Loan: Our Requests: 38; Received: 16; Sent for other libraries: 15
    - New Acquisitions: Books: 60; DVDs: 6; Periodicals: 16; Deleted: 688 (deletions reflect our continued work in reorganizing the young adult and juvenile inventory).
  - c. She has also posted a job listing for Mary’s position.
  - d. Esther moved and Kathy seconded that we accept the Director’s report. Motion passed 4-0.

<b>Old Business</b>
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- 5. Strategic Plan**

- a. Kathy will revise in light of Trustees' comments.
- 6. Report on Trustees' terms of service.**
  - a. The Town Office has agreed to stagger Trustees' terms of service along the lines we recommended. Esther suggested that we revisit this topic in April, 2027 to make sure that it is going forward.
- 7. Update on the 2026-2027 budget.**
  - a. Rachel and Kathy appeared before the Select Board and Budget Committee on March 24. They felt that the SPL's budget was well received.
- 8. Update on the deck.**
  - a. The SPL's proposal for a new deck on the south side of the main building has been added to the Town's list of tentative Capital Improvement Projects. If it is ultimately approved as a CIP item, it will go before the Town's voters at the June Town Meeting for a vote.
  - b. John suggested that we should have a Plan B in case the deck is not added to the CIP list.

<b>New Business</b>
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- 9. New Roof Discussion**
  - a. The Annex roof is leaking.
- 9a. Security Camera Policy Review**
  - Kathy distributed a draft of the "Shaw Public Library Security Camera Policy" and asked Trustees to review it for the next meeting.

<b>Items For next Meeting: May 13, 2026</b>
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- 10. Final reading of the Strategic Plan**
- 11. Final reading of the Security Camera Policy**
- 12. Update on the deck**

**Adjournment at: 4:47 p.m.**